

Internal Audit Annual Plan 2007/08 - Monitoring as at 10/08/07

Area of Work	2007/08 Planned Days	Work Allocations			Actuals 10/08/07
		Job No	Title	Alloc. days	
1. ASSURANCE WORK					
CORE FINANCIAL SYSTEMS					
Planned Days	100	07/0674	Housing Benefits (Payments)	10	8.2
Allocated	13	07/0680	Housing Benefits (Accounting & Subsidy)	3	2.1
Unallocated	87				
CORE MANAGEMENT ARRANGEMENTS					
Planned Days	120	06/0666	Corporate Governance & SIC 2006/07	10	13.7
Allocated	10				
Unallocated	110				
CORE OPERATIONAL SYSTEMS					
Planned Days	70				
Allocated	0				
Unallocated	70				
RISK BASED ASSURANCE WORK PROGRAMME					
Planned Days	200	07/0658	Licensing	12	7.0
Allocated	114	07/0681	Sea & River Defences	10	2.4
Unallocated	86	07/0678	Insurances	8	1.6
		07/0679	Markets	10	0.1
		07/0682	Vehicles & Plant	10	2.3
		07/0676	Leisure Centre & Community Pools	12	4.4
		07/0675	Housing Advances	3	2.0
		07/0683	Storey Institute (Project)	7	1.7
		07/0684	Civica Implementation (Project)	5	2.5
		07/0685	EDMS Implementation (Project)	5	3.7
		07/0686	Sustainable Community Strategy (Project)	5	2.4
		06/0634	Elections & Electoral Registration	7	2.6
		07/0673	Right To Buy	10	5.2
		07/0677	Cemeteries	10	6.0
2. CONSULTANCY WORK					
Support Work (projects and other)					
Planned Days	65	06/0628	Project Management Development	12	14.1
Allocated	44	06/0630	Procurement Strategy Implementation	5	2.0
Unallocated	21	06/0633	Risk Management Strategy Implementation	5	1.8
		03/0509	RIPA Monitoring & Central Register	5	1.6
		03/0549	News & Views Editorial Team	2	0.3
		06/0656	Use of Resources 2006/07	2	0.8
		06/0664	NFI 2006	3	3.0
		07/0672	Financial Regs & Procedures	3	1.7
		07/0691	NFI 2007/08	5	0.6
		128/129	Contract Management	2	1.4
Ad-Hoc Advice	60			60	27.8
Efficiency & VfM					
Planned Days	30	07/0687	VfM Self-Assessment	15	15.4
Allocated	15				
Unallocated	15				
3. OTHER					
Non Audit Duties	5			5	4.3
4. AUDIT MANAGEMENT					
Planning, Monitoring and Committee Work	45			45	24.9
5. CONTINGENCIES					
Provision for Follow Up Reviews	70			70	11.5
General Contingency	40				
Investigations					
Planned Days	35	06/0663	Williamson Park	15	16.7
Allocated	15				
Unallocated	20				
TOTALS					
Planned Days	840				
Allocated	391			391	195.8
Unallocated	449				

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		Job No	Title	Alloc. days	10/08/07
WIP 01/04/07 Bfwd	Planned Days	Quarter 1 (April-June 2007)			Actual
Allocated	47.8	06/0611	Fraud & Corruption	3.2	3.0
		06/0660	Housing Rents	12.3	9.3
		06/0631	Housing Repairs & Mtce	1.9	1.9
		06/0642	Building Control	6.8	6.8
		06/0645	Car Parking Provision & Control	7.3	7.3
		06/0655	HB & CTB	0.4	0.4
		04/0589	Management of Commercial Properties	2.0	0.5
		06/0647	Creditors 2006/07	0.4	0.4
		06/0649	Payroll 2006/07	1.5	1.5
		06/0657	Environmental Protection	3.0	0.8
		06/0661	Sundry Debtors	3.0	3.0
		06/0668	Asset Management	2.0	0.2
		06/0669	Performance Management	2.0	0.5
		06/0667	Risk Management	2.0	0.6
TOTALS	47.8			47.8	36.2

GRAND TOTALS					
Planned Days	887.8				
Allocated	438.8		All Assignments	438.8	232.0
Unallocated	449.0				